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Ryan Petty, *Vice Chair*
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MEMORANDUM

TO: Florida College System Council of Instructional Affairs
MS

FROM: Dr. Mike Sfiropoulos, Associate Vice Chancellor, Division of Florida Colleges

DATE: May 9, 2024

SUBJECT: Flagler College – Letter of Interest/Articulation Agreement Template

The Division of Florida Colleges (Division) has received a Letter of Interest (LOI) and an articulation agreement template from Flagler College to establish articulation agreements with Florida College System (FCS) institutions. Per Florida Department of Education policy, the Office of Articulation will post the LOI and articulation agreement template on its website (<http://www.fldoe.org/policy/articulation/articulation-agreements.stml>) for viewing by each FCS institution. A copy of the LOI and template are also included with this memo.

Individual FCS institutions may enter into individual articulation agreements with Flagler College at their discretion. The primary contact information regarding articulation agreements for Flagler College is Nicholas Jobe (NJobe@flagler.edu), College Registrar.

Please feel free to contact me (Mike.Sfiropoulos@fldoe.org/850-245-9523) or Shannon Mercer (Shannon.Mercer@fldoe.org/850-245-9549) with the Office of Articulation if you have any questions or concerns.

Sincerely,

Mike Sfiropoulos, Ph.D.
Associate Vice Chancellor of Academic and Student Affairs

MS/tt

Cc: Clifford Humphrey, Ph.D., Executive Vice Chancellor, Division of Florida Colleges
Tyler Treese, Academic Affairs Officer, Division of Florida Colleges
Shannon Mercer, Executive Director, Office of Articulation



January 8, 2024

Office of Articulation
1401 Turlington Building
Florida Department of Education
325 West Gaines Street
Tallahassee, FL 32399

Letter of Interest

My name is Art Vanden Houten. I'm the Vice President of Academic Affairs at Flagler College. Founded in 1968, Flagler College is a private, liberal arts college in historic St. Augustine, Florida, with more than 20,000 graduates worldwide. We are interested in formally pursuing an articulation arrangement with each of the 28 institutions within the Florida State College System. We're also interested in pursuing individual Articulated Program Pathways with our partner institutions.

Flagler College is a recognized leader in preparing students for a life of learning and career success while making college affordable. The school has been ranked by US News and World Report as well as The Princeton Review as one of the best regional colleges in the southern United States. Students excel in nationally renowned programs in business, education, history, design, fine art, psychology, communication, sport management, and Coastal Environmental Science. Flagler alumni are successful in the graduate arena as well, continuing their education journey at prestigious graduate schools including Boston University, Columbia University, Duke University, Harvard University, Johns Hopkins University, Princeton Theological Seminary, University College London, University of Notre Dame, and many more.

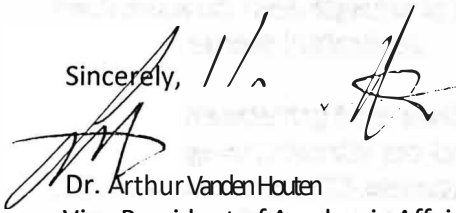
Flagler College is accredited by a regional accreditation agency recognized by the U.S. Department of Education to award baccalaureate and master's degrees. In addition to Institutional Accreditation, Flagler College's Education program is approved by the Department of Education in the state of Florida for the preparation of teachers and the Deaf Education Program is certified by the Council on the Education of the Deaf.

In accordance with the ICUF (Independent Colleges and Universities of Florida) Articulation Agreement, Flagler College, as a member of ICUF, provides guarantees to transfer students who have earned an A.A., A.S. or A.A.S. Degree from any member institution of the State of Florida Public College System. Students transferring with an associate degree and a minimum 2.0 G.P.A., will receive credit for coursework in their degree program and will enter Flagler College with junior status. All their CORE requirements are considered met once their degree is conferred. That puts them nearly halfway through their bachelor's degree.

As a US News top 3 Regional College, Flagler College provides hands-on national and global learning experiences that prepare students for world challenges. We welcome students from all over the state, country and world to experience learning in a way that catapults students to successful careers.

I have attached a draft copy of an articulation agreement for review. We welcome an opportunity for discussion on the benefits of a Flagler College partnership.

Sincerely,



Dr. Arthur Vandenhouten
Vice President of Academic Affairs
Flagler College

904-819-6274 | vandena@flagler.edu | <http://www.flagler.edu>



ARTICULATION AGREEMENT

Articulation Agreement between Flagler College and [Insert Name of Institution]. Flagler College and the [Insert Name of Institution] hereby establish an articulation agreement (“agreement”) to facilitate the terms of an educational partnership between the two institutions.

SECTION 1 - PURPOSE

1. This agreement between the Florida College System (FCS) Institutions and Flagler College located at 74 King Street, St. Augustine, FL 32084, is for the purpose of assisting students in earning their bachelor degree (<https://www.flagler.edu/academics/degrees-programs>). [Insert Name of Institution] and Flagler College are referred to herein individually as “Party” and collectively as “the Parties.”

2. This AGREEMENT defines the nature of the relationship and responsibilities between Flagler College and [Insert Name of Institution]. The Parties mutually understand that this agreement is intended to represent a good faith effort to accommodate the partnership and carry out the parameters defined below. Included by reference in this AGREEMENT are any exhibits that detail specific requirements or obligations.

SECTION 2 - TRANSFER QUALIFICATIONS

1. Both institutions will work together to mutually support the needs of their students, and the needs of their respective partner institutions.

2. Flagler College provides guarantees to transfer students who have earned A.A., A.S. or A.A.S. Degrees with a minimum cumulative G.P.A. of a 2.0 from any member institution of the State of Florida Public College System. Students transferring with an associate degree will receive credit for coursework in their degree program and will enter Flagler College with junior status. All Flagler CORE requirements are considered met once their degree is conferred if they have:

- An A.A. degree; OR
- An A.S./A.A.S. degree; and
 - Within those 60 hours, 30 hours of general-education eligible credits -- including coursework in math/science, social/behavioral sciences, and humanities/fine arts; OR
- Registrar-approved A.A. - equivalent coursework consisting of 60+ credits and within those 60 hours, 30 hours of general-education eligible credits -- including coursework in math/science, social/behavioral sciences, and humanities/fine arts.

3. All transfer students may submit unofficial transcripts to Flagler College for initial evaluation and to be provided with information on remaining requirements for degree completion. Official transcripts are required prior to admittance.

4. Transfer students must meet all catalog requirements for their degree program.

SECTION 3 – [INSERT NAME OF INSTITUTION]’s OBLIGATIONS

1. Flagler College will be allowed [Insert Name of Institution] access to various contacts within [Insert Name of Institution] to schedule virtual and on-site presentations for general recruitment purposes. [Insert Name of Institution] agrees to provide guidance on the appropriate process and protocol to follow in requesting faculty appointments and virtual or classroom presentations. Those contacts will include, but are not limited to faculty, program directors, advisors, managers and other school personnel.

2. Florida students, staff and faculty will be directed to the customized statewide portal for additional information on degrees/programs. Updates and contact information will also be made available here.

3. In the event of any agreed upon shared marketing effort, [Insert Name of Institution] will provide updated logos to produce co-branded promotional material. [Insert Name of Institution] reserves the right to review in advance any information including, but not limited to, websites, co-branded web portals, and in-print marketing publications. Co-branding must be agreed upon by both parties.

4. Student Information: [Insert Name of Institution] agrees to exchange data and documents that will assist in the maintenance and improvement of the transfer arrangements identified in this articulation agreement. All data shall be provided in compliance with federal, state, and local laws relevant to the monitoring and execution of this agreement.

SECTION 4 - OBLIGATIONS OF FLAGLER COLLEGE

1. Flagler College will provide a Flagler College Relationship Manager in order to facilitate student enrollment, relationship management with [Insert Name of Institution], support grant initiatives and community outreach activities.

2. Flagler College will create and maintain a transfer web page, provide various levels of marketing and communication to provide [Insert Name of Institution] students information relevant to transfer requirements, partnership agreements, and additional information as agreed upon by the partner institution.

3. An annual meeting will be coordinated by Flagler College with the [Insert Name of Institution] leadership for the purpose of reviewing all aspects of the partnership. Additionally, in the event Flagler College teaches Flagler College programs on an [Insert Name of Institution] campus, Flagler College will establish a regular meeting or conference call schedule between the academic leadership of both institutions. In the event that a partnership is created that allows Flagler College to utilize the campus of an FCS institution, establishing a Concurrent/Joint Use Partnership between institutions may be necessary.

4. All [Insert Name of Institution] transfer students who hold a cumulative GPA of 2.5 or higher may submit an application to be eligible for the Presidential Merit Scholarship award ranging from \$2,000 - \$6,000 per year. The GPA must be verified by the most recent transcript in order to qualify. Scholarship amount and criteria subject to change based on fund availability. Scholarships are awarded at the time of admission.

5. Flagler College will maintain all transcript records for Flagler College coursework, as well as handle the processing and administration of all Flagler College student transactions.

6. Student Information: Flagler College agrees to exchange data and documents that will assist in the maintenance and improvement of the transfer arrangements identified in this articulation agreement. All data shall be provided in compliance with federal, state, and local laws relevant to the monitoring and execution of this agreement.

SECTION 5- [Insert Name of Institution] ACCREDITATION

Flagler College and [Name of Institution] will ensure that they maintain accreditation with the appropriate accrediting agency/body recognized by the United States Department of Education and ensure that all operations will be in keeping with accreditation requirements of the two institutions.

SECTION 6-AUTHORIZATION

This AGREEMENT shall be effective upon executive signatures below and any necessary state approvals that may be required and shall continue in force and effect until either Party requests amendment or termination of said AGREEMENT. Amendments shall occur at the mutual agreement of both Parties. Termination shall occur upon written notice by either Party to the other submitted ninety (90) days prior to the termination date. Flagler College programs in progress at the time of termination shall be permitted to run to completion for the sake of the student participants.

FLAGLER COLLEGE

NAME OF INSTITUTION


Mr. John Delaney
Name

Name

President

President

Title


Title

January 3, 2024

January 3, 2024

Date

Date


Dr. Arthur Vanden Houten
Name

Name

Vice President of Academic Affairs

Title

Title

Title

January 3, 2024

January 3, 2024

Date

Date


Ms. Deborah Thompson
Name

Name

Vice President for Enrollment Management

Title

Title

Title

January 3, 2024

Date

Date

Date